

# REDHEAD PUBLIC SCHOOL

## COMMUNICATION AGREEMENTS

### Contact Us

Phone: (02) 4944 7215

Email: [redhead-p.school@det.nsw.edu.au](mailto:redhead-p.school@det.nsw.edu.au)



The best education happens when schools and families work in partnership together using effective communication. At Redhead PS, we promote clear communication channels to best serve our school community.effective communication.

### How we communicate with you

#### School Newsletter

The newsletter is released twice a term and contains important information about school events.

#### Facebook

School celebrations, successes and reminders are shared publicly via Facebook.

#### School Bytes

Is our main portal for communication. Communication about events and excursions will be conveyed via this platform. Permission notes and payments are made through the parent portal. Student reports can also be accessed via School Bytes.

#### Phone call

Teachers and office staff will call you directly for any prompt communication that needs to be shared in a timely manner.

### How you can communicate with us

#### School Email

Email the school with any questions or concerns with Att: teachers name, so it can be forwarded on. Please refrain from emailing teachers directly.

#### Phone call

For urgent or pressing matters, please call the office directly to assist you with your situation.

#### School Bytes App

Please download this app to your device and allow for notifications.

#### Interview / meeting

Formal parent/teacher interviews are held annually. However, a parent can request to speak with a teacher anytime throughout the year by phoning or emailing to organise a suitable time.

Communication Etiquette is a given at RPS as we respectfully continue to engage with each other

