

# Redhead Public School

# **Information Handbook**



31 Hutchinson Street, Redhead NSW 2290 Redhead-p.school@det.nsw.edu.au

**Telephone: 4944 7215** 

http://www.redhead-p.schools.nsw.edu.au

# Principal's Message

On behalf of the staff of Redhead Public School, I extend a very warm welcome to all who are part of our school community. We value the caring relationships that exist between students, staff and parents/carers within our school community. Parents participate in a wide variety of school activities including class activities, school sport and canteen along with genuine decision making opportunities by being involved with the Parents & Citizens Association.

We strive for excellence in academic achievement and promote the development of the whole child through strong co-curriculum. We educate our students to be problem solvers, communicators, collaborators and creative thinkers.

Redhead Public School offers extremely dedicated, professional and caring teachers who provide extensive learning and enrichment experiences. They maintain the highest integrity and concern for your child's wellbeing. There is an emphasis on the development of literacy and numeracy skills and these are integrated across all Key Learning Areas. Additional opportunities include dance, drama, choir, debating, public speaking, creative arts, drumming, environmental groups and sporting opportunities.

I would like to finish with one of my favourite quotes from the inspirational Mr Walt Disney, 'We keep moving forward, opening new doors, and doing new things, because we're curious and curiosity keeps leading us down new paths.' It is important that we 'keep moving forward' to provide our children with the skills to become global citizens of the future.

#### Mrs Lisa Monaghan



## 2017 Staff:

Principal: Mrs Lisa Monaghan

Assistant Principal: Mrs Salena Langholz Assistant Principal: Mr Shane Bransdon

Assistant Principal: Mr Evan Finlay (Relieving)

Teacher: Mr Malcolm Halbesma

Teacher: Mrs Lisa Budden
Teacher: Mrs Nyrie Kelleher
Teacher: Mrs Kylie McQueen
Teacher: Mrs Sarah Griffiths
Teacher: Mrs Melissa O'Donnell

Teacher: Mrs Clare Smith
Teacher: Mrs Nicole Lapornik
Teacher: Mrs Angella Thomas

Teacher: Mrs Jan Vallin

Teacher: Mrs Catherine Rufford
Teacher: Mrs Lynne Church

Teacher: Mrs Samantha Vaughan Teacher LaST: Mrs Jan Audet Teacher RFF: Mrs Arlene Webb Teacher/Librarian: Mrs Laura Rhodes

School Administration Manager: Mrs Tracey Dear School Administration Officer: Mrs Emma Foster

School Administration Officer: Mrs Raelene D'Agostino

School Learning Support Officer: Ms Leanne Harkin

General Assistant: Mr Gary Pollock General Assistant: Mr Peter Johns

Cleaner: Mrs Vicki Swain

# **School Contact Details:**

Phone number: (02) 4944 7215 Fax: (02) 4942 6098

School e-mail address: redhead-p.school@det.nsw.edu.au School web page: www.redhead-p.schools.nsw.edu.au

Address: 31 Hutchinson Street Redhead NSW 2290

#### Welcome to Redhead Public School

The information presented in this booklet is intended to be helpful to you as your child enters our school. The school looks forward to a pleasant and harmonious relationship with you so that in partnership we are able to provide a happy learning environment where children feel safe and secure to meet the challenges of the future. Our learning community includes all the schools of the Whitebridge High School cluster.

#### **Investing In The Future**

One of the most important decisions that any parent/carer ever has to face is selecting the best school to place their children in.

At Redhead Public School, we have worked hard to create the right balance of academic, social, artistic and sporting programs to provide the best overall curriculum for our students.

We focus on getting the basics right so that individuals can achieve their full potential. Our students are successful! Redhead Public School's students have consistently performed better than state and national averages in all areas of literacy and numeracy in the National Assessment Program, Literacy and Numeracy (NAPLAN).

#### **Quality Teaching and Learning**

Our students have access to quality teaching and learning experiences delivered by a professional and enthusiastic teaching staff.

Our staff further develop their skills and talents through regular professional development and learning opportunities. This ensures that they are able to engage their students in quality, motivating lessons.

Our students have wonderful opportunities to be involved in gifted & talented programs in areas such as creative arts, drama, science and debating.

#### Information Technology

Redhead Public School students have access to a wide range of modern technologies to assist in their learning. Interactive whiteboard technology and the availability of laptops and iPads throughout the school allows students and teachers to interact with resources and programs which contribute to greater student engagement and understanding of key concepts, ideas and skills.

Our structured technology lessons, for all students in years K-6, provide a solid base for independent learning and research and for future studies utilising technology as a learning tool.

Redhead Public School's students are well prepared for an exciting future.

#### School Beliefs

The school operates on a set of beliefs formulated by students, parent/carers and teachers. Our aim is to make everything we do at our school align with the belief statement.

We believe Redhead Public School should be safe and environmentally friendly.

It should be a place where everyone has fun, learns, takes pride in achieving quality and is given opportunities to reach their potential.

People at our school should be respectful and take responsibility for their actions.



# **History of Redhead Public School**

Redhead, like many small communities in the early nineteen hundreds did not have a school. The nearest school was Dudley which was only accessible to children living in Redhead by walking along a dirt track. As the crow flew this was considered to be two miles by department officials. However, because of the hilly terrain, the real distance was more like six miles. The children also had to contend with inclement weather and the sandy ground which was home to snakes such as death adders.

Parents/carers were not satisfied that this was an ideal way for their children to begin each school day. Copies of Newcastle papers document Redhead residents beginning to become agitated and start to lobby for a school in February 1906.



On the 17 September 1908 Redhead Public School began operating in a hall offered by the Methodist Church. There were 23 boys and 18 girls enrolled with Mr McLeod appointed in charge as a temporary teacher.

In November 1909 Mr McPaul was appointed as the teacher and the building of Redhead Public School on its current site started to take shape.

In 1911 Redhead Public School was completed and the students moved into the building which is now the Library.

Throughout the years the population of Redhead Public School steadily increased and another 2 classrooms were built.

In 1950 the then Principal, Mr Stanton, thought the time was right to encourage the spirit of Redhead Public School and a school uniform and school flag were introduced. The adoption of 'Consideration for Others' as the school motto was established. The uniform may have changed over the years but the motto remains the same, 'Consideration'.

Over the years pupil and staff numbers increased and additional classrooms were added. In 1979 major renovations were undertaken resulting in the buildings that you see today.

Over the past years dedicated fundraising and the sale of the school residence has enabled further improvements to be undertaken. A new permanent canteen and COLA were built and interactive whiteboards were installed in classrooms. Improvements continued with the building of a Special Purpose Room for technology and the conversion of the COLA into a school hall. Ground improvements are also being realised with the creation of outdoor learnscapes. New playground equipment has also been added.

The changes at Redhead Public School continue and no doubt will continue to do so for many years to come.

The success of Redhead Public School can be attributed to the wonderful support we receive from our students, their families and the whole school community. This positive relationship enhances the learning environment and opportunities for the children at Redhead Public School.

# **School Song**

Sing, sing, sing along together,

While the sky is grey or blue.

When we feel the day is done with the banners we have won,

Then go back to school and follow up the rule.

Redhead School we all salute thee,

We are here to learn and play.

Every day is new to test, we all try to do our best,

And consideration always makes the day.

Boys and girls sing out together,

For our school beside the sea.

We will think of you in years as the school who knew no fears,

And with love our thoughts will often turn to you.

#### **Accidents**

Accidents to school children are recorded in a register. Minor injuries (cuts, grazes, etc) are treated in the sick bay located in the administration office. Parents/carers are notified by telephone if the school is concerned about an injury to a child.

#### **Assemblies**

Whole school assemblies are held at 2:10pm every Friday. This is to allow children to showcase their work, perform items and receive awards. Parents/carers are welcome to attend our whole school assemblies. K-2 assemblies are held every Thursday.

#### **Attendance**

Children are required by law to attend school each day the school is open.

Class rolls are marked daily, first thing in the morning. If your child is marked absent an SMS is sent. Please reply to the SMS with an explanation of the absence.

All absences, including late arrivals or early departures are registered. Students arriving late or leaving need to be accompanied by a parent/carer, report to the office and obtain a slip that is then handed to the class teacher. We seek your co-operation in the explanation of absences within 7 days so that class records can be kept accurately. Please note family holidays and travel are not considered as an exemption from attendance and are counted as absences.

https://detwww.det.nsw.edu.au/policies/student admin/enrolment/enrolpol/pd02 06 enrolment of students.pdf

In the best interests of the school, we request parents to keep sick and recuperating children at home until they are well enough to be able to participate in the normal lessons.



# **Before and After School Care (OOSH)**

Fair Play OOSH and Victory OOSH run a variety of activities for before and after school care.

For more information on both these providers, please visit the following websites:

http://victoryoosh.org.au/ http://www.fairplayoosh.com.au/

#### **Bell Times**

#### **Monday to Friday**

8:40 a.m. Playground supervision begins

9:10 a.m. Classes commence

11:10 a.m. RECESS

11:30 a.m. Middle session commences

12:45 p.m. LUNCH

1:10 p.m. Second half lunch

1.40 p.m. Afternoon session commences

3:10 p.m. End of day



# **Bicycles**

Primary children may ride bicycles to school. Safety helmets **MUST** by law be worn. Due to the significant amount of traffic around the school in the morning and afternoon children under 10 years of age are encouraged **NOT** to ride their bikes to school. Pupils dismount at the entrances and walk bicycles to the bicycle racks. Bicycles must not be ridden in the school grounds. The riding of scooters and skateboards to school is not allowed. Parents/carers are asked to support our safety program.

# THE SCHOOL ACCEPTS NO RESPONSIBILITY FOR LOSS OF OR DAMAGE TO BICYCLES LEFT ON SCHOOL GROUNDS.

#### **Book Club**

Book Club facilities are available to all children in the school through the Scholastic Book Club. Parents are able to order books for their children. In addition, a 'Book Fair' is held at the school each year.

#### Canteen

The school canteen is open Wednesday, Thursday and Friday. It is operated by voluntary help. Our canteen endorses the *Healthy School Canteen Policy* and stocks healthy, nutritious foods and snacks. Due to the severe allergic reactions of some students we do not stock any peanut products. In line with the Healthy Canteen Policy the canteen has occasional special days when a wider range of products are sold e.g. sausage sizzles and certain types of confectionery.

- A canteen price list is available on our school website.
- Orders can be placed by either:
  - \* Writing on a lunch bag from home, placing together with money in the box provided before 9:10 am
  - \* Ordering online at www.ouronlinecanteen.com.au. Order cut off time is 8:45am.
- Students are expected to display the highest standards of manners and politeness when using the canteen.
- Redhead Public School Canteen has its own Facebook page that is used for updates.

If you can help as a voluntary worker in the canteen, please ring 49 447 215.

#### **Contact Details**

The school's full contact details are on the front cover. If a parent/carer wishes to contact a teacher please call the front office or send the school an email and the teacher will be in touch as soon as possible.

# **Change of Details**

Please advise the school immediately if there is a change of address, phone number or emergency contacts. By doing this, our records are kept up to date. These are very important in cases of emergency or sickness. If you do have any changes please contact our administration staff.

### **Charities**

The school supports several charities each year. Some, such as Stewart House are supported on a regular basis.

From time to time other charities may be considered for support by the School Representative Council. Children are encouraged to be concerned for others in need.

#### Communication

To keep parents/carers informed of school happenings, we have various methods that we use to communicate with our community:

- \* Skoolbag App: A free app for Apple and android phones. Please search 'Skoolbag Redhead Public School' in your app store for this free download.
- \* A school newsletter is published and emailed every second Thursday. Please look out for this newsletter. Hard copies are available from the school office if required. Digital copies can be found on our school website and Skoolbag App.
- \* School website: www.redhead-pschools@det.nsw.edu.au
- \* Facebook: This can be downloaded onto any device.

# **Community Involvement**

Parents/carers and residents of Redhead are encouraged to become involved in the active life of the school.

Parent organisations are formed to assist in providing much needed resources and contribute to decision-making in many facets of school life. Teachers may invite parents/carers to assist them in planned activities in and around the classroom and on excursions. Further information is provided under Parent Organisations and Parent Helpers.

# Information and Communication Technologies

Classes have up to one hour per week in the technology lab. There is a bank of 30 computers for student use with access to the internet and email, and students work to meet the outcomes of our key learning areas in technology. Our school operates on an intranet and we also have a school web site. Students can also access computers in their classrooms. The school has Interactive Whiteboards (IWB) in all classrooms and more recently have purchased lpads for classroom use.

#### **Concert Band**

The school is very proud of its concert band. A strong commitment is required from members to attend all practices and performances. Rehearsals take place in the school hall at 8:00am on Tuesday mornings. Please see Mrs Rhodes in the library if you would like more information on our concert band.

# **Emergencies / Evacuations / Lockdowns**

Special procedures exist when emergencies (e.g. fire, earthquake) occur in the school. Children follow either an evacuation or lockdown procedure, depending on the emergency.

Practices are held on a regular basis, generally once per semester. The main holding area for an evacuation is the playing field. A prolonged ringing of the school bell (or when the power fails, a hooter sound) signals an emergency, and evacuation procedures are brought into operation. Continuous short bursts of the school bell signify a lockdown

These procedures are displayed in the classrooms, library, canteen, staffroom and offices. Please note that all visitors to the school are expected to follow the appropriate procedures for any drill or emergency therefore we ask that you become familiar with our policies.

# **Enrolling at School - Enrolling is easy!**

New enrolments are processed at the school office in the administration block.

Parents/carers are required to complete an 'Application to Enrol' form which contains emergency contacts, phone numbers etc. Proof of residency is also required. A full birth certificate is a legal requirement and needs to be sighted when enrolling your child. A certificate of immunisation is also required for our enrolments.

#### **Entrances**

There are four entrances to the school, Hutchinson Street, Burns Street, Beach Road and the back lane entrance off Stokes Street. We ask parents to keep these entrances clear at all times.

#### **Excursions**

Each year excursions are planned for children in all classes to supplement and consolidate work being covered in lessons. The cost for excursions is met by parents. The school has access to limited funds to assist children whose parents/carers may be experiencing financial difficulty at the time. Payment can be made online via the school's website and EFTPOS facilities are available at school.

The highest standard of behaviour is expected on all excursions.

#### **Fees**

In order to ensure quality teaching we have set a 'Classroom Enhancement Fee' for our school. This fee is applied to the provision of classroom materials needed to support learning in each of the key learning areas. Our 'Classroom Enhancement Fee' is set at:

1 child: \$70 2 children: \$140 3 or more children: \$200

Thank you in advance for supporting our school financially. We are not a highly funded school in terms of Gonski. Our FOEI (Financial Occupational Education Index) score is out of 300 and we sit at 40. This is an indicator of the funding that a school will receive based on need from factors such as low socio-economic, rural and remote, disability and aboriginal status.

Included in each enhancement pack is all text books, online subscriptions, student whiteboards, exercise books, display folders, pens, pencils, coloured pencils, scissors, glue sticks, ruler, rubber, sharpener, art supplies, whiteboard markers and duster. All parents/carers will need to do is supply a pencil case.

Payment can be made online via the school's website and EFTPOS facilities are available at school. This is the only contribution requested by the school, although parents/carers will have other costs to meet during the year, such as excursions etc.

#### **First Aid**

Teachers and front office staff will attend to simple needs, e.g. cuts and grazes, but in cases requiring special medical attention, parents/carers or the nominated emergency contacts are notified. In serious cases, if neither parent/carers can be contacted, the child will be taken by ambulance to hospital where contact with the parents/carers and/or the doctor nominated on the medical form will be made.

#### Fresh Fruit Break

Classes participate in a morning fruit break. This aims to keep energy levels high and causes minimal disruption to learning. Parents/carers are asked to provide a small, pre-cut, peeled etc, ready to eat piece of <u>fresh</u> fruit or vegetable in a small container. <u>Pre-packaged products cannot be eaten at this time.</u>

#### Gifted and Talented Education

The school plans to meet the learning needs of all students including those identified as gifted and talented.

All teaching/learning units at Redhead Public School have been reviewed and special activities incorporated to extend more able students. Students can access a range of national competitions, the school band and high level sporting representation.

# **House System**

All children in the school are placed in one of four houses - Lawson (Green), Paterson (Blue), Kendall (Red) and Gordon (Yellow). Inter-house competitions are conducted at the swimming, cross country and athletics carnivals. Students wear their house colours on sport day, Friday.

#### **Infectious Diseases**

If your child is diagnosed as having any infectious childhood illness, please ensure that the required period of exclusion from school is followed. The infectious diseases requiring exclusion from school are:

Measles - four days after rash appears

German Measles - four days after rash appears

Chicken Pox - five days after rash first appears and blisters have scabbed over

Please check with your doctor for exclusion periods for:

Streptococcal Infection (e.g. Scarlet Fever) Whooping Cough Diphtheria

Infectious Hepatitis Scabies Impetigo Acute Conjunctivitis

Trachoma Ringworm

Children who contract Pediculosis (Hair Lice) need to have appropriate treatment and ongoing management. There are a number of commercially produced treatments available from the chemist. Children can return to school immediately following treatment. Outbreaks of Pediculosis are notified to parents/carers in the newsletter and by a note to the class affected.

# **Key Learning Areas**

Six key learning areas make up the primary school curriculum.

These are:

English
Mathematics
Human Society and Its Environment
Science and Technology
Creative & Performing Arts
Health, Physical Education
Personal Development



#### **KidsMatter**

Redhead Public school is a KidsMatter school. KidsMatter is a mental health and wellbeing framework for primary schools and is proven to make a positive difference. KidsMatter primary provides methods, tools and support to help schools work with parents and carers, health services and the wider community, to nurture happy, balanced kids.

# **Kindergarten Orientation**

Orientation sessions are held in Term 4 for parents/carers and their children who are enrolling in Kindergarten the following year. The children and their parents are familiarised with the school surrounds and will meet senior students, known as 'buddies". They also meet, if known at the time, the teachers on Kindergarten. The parents/carers meet representatives of the parent organisations and are addressed by members of the school staff and executive.

# **Learning and Support Teacher**

The role of the Learning and Support Teacher (LaST) is to assist students with additional needs and to assist the staff to accommodate these students within the regular classroom. This may include challenges in numeracy and/or literacy. Children can receive support to improve deficits and to enrich and extend skills and content. Students may have behavioural, social, emotional or language and communications needs. The LaST works collaboratively with parents and carers, classroom teachers and executive staff, the school counsellor and outside agencies such as speech therapists or psychologists to best support the child in need.

# Library

Our library is a doorway to an exciting world of fun, facts and information. Students can pursue personal and class interests, read, research and view electronic displays of the work of their peers. The library is visited weekly by every student in the school. It provides students and teachers with teaching and learning resources from a large range of media types. The library offers a pleasing environment that is conducive to learning.

The library is open Monday to Friday from 1:10pm until the end of lunch. Students may use the library for recreational reading, research, educational board games, returns and borrowing during this time. Student library monitors help the teacher librarian in organisational and borrowing procedures. Classes are timetabled to visit the library each week so students have the opportunity to borrow and develop a love of reading. Kindergarten, Year 1 and Year 2 students must have a book bag to protect books from possible damage. Books are to be returned by the due date. Book Week highlights the work of the library within the school. Students are encouraged to participate in the activities that are held at this time. More information can be found on the school's website.

# **Lost Property**

Lost clothing is located in a basket outside the canteen. Lunch boxes, drink bottles etc are located in a box outside the hall. Parents/carers may check at any time to see if a lost article has been handed in. Parents/caresrs are earnestly requested to ensure that all of their belongings are labelled for easy identification.

### **Medication and Medical Conditions**

For safety reasons students are not to keep medications of any sort in their bags. Non-prescribed medications e.g. panadol, cough mixture etc should be administered at home before and after school. These medications should not be sent to school for safety reasons. When a medical practitioner has prescribed medication such as antibiotics that must be administered during the school day, parents/carers are responsible for:

- bringing this need to the attention of the school
- ensuring that information is updated if it changes
- supplying the labelled medication and any 'consumables' necessary for its administration
- collaborating with the school in working out arrangements for the supply and administration of the prescribed medication

When a child is diagnosed with a serious medical condition eg. anaphylaxis, severe asthma, diabetes etc a Student Health Care Plan is developed in conjunction with parents/carers to support the student in cases of emergency. Please inform the school if your child is suffering from a serious medical condition.

## Mobile Phones, IPods and Similar

Students should not bring mobile phones, iPods or any other expensive items to school. On the very rare occasion a child needs to bring a mobile phone to school, a note is required explaining the reason. The phone will be kept in the office for collection at 3:10pm.

# **Parent/Carers Helpers**

Teachers often seek the support of parents/carers to assist with activities such as reading, maths, excursions and the like. Teachers will advise parents/carers of these requirements at the beginning of the year or as they arise.

Parents/carers also help in many other ways at the school through attendance at meetings and activities organised by the P&C Association, social functions, band performances, fundraising activities, assemblies and special occasions, excursions and at working bees.

Those who help in any way at school are required to complete an Appendix 5 document and present 100 points of identification to the school office.

# **Parent Organisations**

The main parent/carer body in the school is the Parents and Citizens' Association (P&C) which meets on the first Monday of the month during the Term. This organisation makes a vital contribution to the success of the many academic, cultural, social and sporting programs and special events which take place in the school. The P&C helps in the provision of essential equipment through financial contributions and advises the Principal on school practices and policies.

The P&C Association has sub-committees which organise the canteen and uniform shop.

Parents/carers are encouraged to join at least one of these committees and to attend meetings, as well as supporting working bees, trivia nights, shopping sprees, BBQs, family nights and luncheons which are organised through our P&C.

#### **Peer Mediation**

Peer Mediation is a program which involves our Year 4 students. They learn how to resolve playground conflicts for our K-3 students by learning how to listen and guide their younger peers to come to an agreeable resolution in the playground. This provides a school playground environment that is caring, positive and safe for all of our students. Our peer mediators are trained in mediation skills, communication and problem solving while developing their leadership skills.

# **Performing Arts**

Performing arts is part of one of the six key learning areas in the curriculum and students are encouraged to participate in a range of performing arts activities including dance, drama, choir and the school band. Students perform for special assemblies, in competitions and in their classrooms.

# **Playground Supervision**

Supervision is provided by the teaching staff for half an hour before lessons commence each morning,

8:40am — 9:10am.

**Students are asked not to arrive at school before 8:40am** unless they are in the Band. Band practice starts at 8:10am. The teachers are rostered to supervise children at recess and lunch time. The children who catch buses in the afternoon are also under teacher supervision.

The school day concludes at 3:10pm and supervision ceases at this time. Children are required to leave school promptly at the end of the school day with the exception of bus lines.

# **Photographs**

The children are photographed each year by MSP Photography. Class, group and individual photographs are taken. Parents/carers are under no obligation to purchase these photographs.

# Special Religious Education (SRE) and Special Ethics Education (SEE)

Special Religious Education lessons are given on one day per week by scripture teachers from the various Christian denominations. Classes follow a program based on Christian values which is agreed to by all of the major denominations. The school also offers classes in Special Ethics Education. The availability of classes will depend on the number of volunteer teachers. Those who would like to volunteer are asked to contact the office for further information.

Children whose parents/carers do not elect SRE or SEE are supervised by rostered teachers. We are currently consulting providers for 2018.

# **Reports**

Students receive written reports twice a year, in June and December. Parent/carer interviews are held at the end of Term 1. Parents/carers may meet with teachers at other times by making an appointment at the front office.

#### School Counsellor

Our school counsellor is available to support students who may be experiencing learning, emotional or social challenges. Students are referred by their teacher to the school's Learning Support Team who allocate and prioritise the school counsellor's workload.

Parents/carers can make an appointment for their child to see the school counsellor by contacting the school office.

### **Sickness**

If a student becomes unwell they report to their class teacher or if they are on the playground, the teacher on duty who will send them to the office. The school will make telephone contact with the parent/carer if it is necessary for the child to go home. The student is kept in the sick bay until arrangements can be made for the child to go home.

# **Sport**

Sport and PE at Redhead Public School involves a K-6 approach. Children in Years 3-6 have sport each Friday and children in Years K-2 have organised rotational sport activities during the week.

#### **Swimming, Cross Country and Athletics**

Skills are programmed in preparation for the school's annual carnivals. These carnivals can lead from local level to state level representative selection in teams organised under the banner of the Primary Schools' Sports Association (PSSA).



#### **Student Council**

Towards the end of each school year students are elected from Year 5 to form a student council for the following year. The captains, vice-captains and councillors represent the students of the school as well as carrying out designated duties and organising and conducting the weekly assembly. The students of the council are often representatives and ambassadors of the school and the highest standard of good conduct is expected at all times.

In nominating a pupil for the position of school councillor the pupil's attitude to school, application to work, responsibility, reliability, loyalty to the school, obedience to school rules, accountability and support of others are factors taken into account.

# **Telephone Calls**

Students may only use the school telephone to make calls of an urgent nature or when an emergency arrives. Permission for such calls must be obtained from the Principal or Assistant Principal. Messages can only be delivered to students in an emergency.

Please note: The first two hours between 9:10—11:10am is dedicated to quiet learning time. Classes are not interrupted during this period except in extreme emergencies.

#### Travel to and from School

Children in Years K-2 are eligible for free bus travel to and from the school. Primary students who live more than 2km (as the crow flies) from the school may also apply for free transportation to and from the school. Applications can be completed online at <a href="https://transportnsw.info/tickets-opal/ticket-eligibility-concessions/child-student-concessions/primary-secondary-school">https://transportnsw.info/tickets-opal/ticket-eligibility-concessions/child-student-concessions/primary-secondary-school</a>.

Children must enter the school grounds as soon as they get off the bus. In the afternoons, children are to wait outside the library under supervision of the teacher on bus duty before moving under the teacher's direction to board the bus.

Conduct on the buses is expected to be of a high standard. Misbehaviour on the buses will also be dealt with at school, and parents/carers will be notified.

Parents/carers who drop off or pick up students in cars are reminded not to park in restricted areas, bus zones or to block driveways or entrances/exits to the school. Please also respect our neighbours when parking around the school.



#### **Uniform**

Redhead Public School community has adopted the school uniform below for our pupils. We are proud of our school image and a large part of that is the wearing of our uniform. Please assist us in making this policy 100% effective.

The uniform is only available from the school uniform shop which operates on Wednesday mornings from the Library at 8:40am.

Orders can also be placed online at <a href="www.ouronlinecanteen.com.au">www.ouronlinecanteen.com.au</a> and items sent home with your child.





We believe that the school uniform is the neatest and most economical form of dress for students. It helps to develop a corporate spirit and a sense of pride in our school.

The school has a policy "NO HAT - NO PLAY" in the sun. Please ensure your child brings their hat to school each day. Your cooperation and support of this policy is greatly appreciated.

#### Website

The school website can be found at: www.redhead-p.schools@det.nsw.edu.au

# **Wet Weather Arrangements**

During wet weather, children are supervised in verandahs, classrooms and limited undercover areas. Lunch is eaten in the classroom when weather is such that the covered area is too wet. The library is open as normal at second half lunch.

Phi 1 Sigma K Technology Centre and the School Counsellor's Office Omega K lota 5-6 Lambda 5-6 Alpha 2 Delta Epsilon 1 -2 Craft Storeroom Reading Room Gamma 3-4 Maths Storeroom Theta 4-5 and Green Room Kappa K-1 Chi 3 Located under Theta Staffroom CANTEEN **Administration Offices Redhead Public** School Map 2017 COLA and Hall Library